

TURKS AND CAICOS ISLANDS

Contact Us

Please visit our website www.integritycommission.tc
for more information.

Email us at: info@integritycommission.tc

Our offices locations are:

Providenciales

C204 Cabot House, Graceway Plaza,
Leeward Highway,
Turks and Caicos Islands
(649) 941 – 7847

Grand Turk

Franklyn Missick's Building,
Church Folly,
Turks and Caicos Islands
(649) 946 – 1941



*“Promoting Integrity, Honesty and Good Faith
in Public Life”*

**Specified Persons in Public Life
Introductory Guide**

Congratulations on your new appointment in the public life of the Turks and Caicos Islands.

The Integrity Commission wishes to inform you that because of your appointment, you may be required to file a Declaration of Income, Assets and Liabilities. Please take a moment to read this guide and contact us if you need further assistance.

Who?

Every individual who is a **Specified Person in Public Life (SPPL)** shall file with the Commission (see Schedule 1, Integrity Commission Ordinance).

If your position is included in Schedule 1, **please contact us to schedule for an Orientation Session.**

Why?

Because of the **public duty** you perform **in service to the country.**

Our Ordinance establishes that we **receive and keep on record all declarations filed by SPPL.**

When?

Once **every two years** on or before 30th June; or **within 90 days of entering or exiting a public role as a SPPL.**

How?

Using the **Declaration of Income, Assets and Liabilities Form**, the following should be declared:

- particulars of all **income, assets and liabilities within the Turks and Caicos Islands and abroad;**
- full disclosure for your **spouse and dependent children;**
- **gifts** received in the performance of public duties to the **value of over \$1,000.**

Schedule 1, Integrity Commission Ordinance

- ◆ Members of the House of Assembly
- ◆ Members of Cabinet (except the Governor)
- ◆ Deputy Governor
- ◆ Permanent Secretaries
- ◆ Under Secretaries/Deputies Secretaries
- ◆ Clerk and Deputy Clerk of the House of Assembly
- ◆ Chief Financial Officer
- ◆ Chief Auditor
- ◆ Accountant General
- ◆ Complaints Commissioner
- ◆ Chief Economist
- ◆ Chief Statistician
- ◆ Chief Medical Officer
- ◆ Heads of Department
- ◆ Director and Deputy Director of Planning
- ◆ Director and Deputy Director of Survey and mapping
- ◆ Registrar and Deputy Register of Deeds
- ◆ Registrar and Deputy Register of Lands
- ◆ Director and Deputy Director of Education
- ◆ Director and Deputy Director of Immigration
- ◆ Collector and Deputy Collector of Customs
- ◆ Commissioner and Deputy Commissioner of Lands
- ◆ Chief and Deputy Chief Valuation Officer
- ◆ Deputy Heads of Departments, where the Head of Department is not called Director
- ◆ Deputy Attorney General
- ◆ Crown Counsel and Clerk of Courts
- ◆ Registrar and of Deputy Registrar of the Supreme Court
- ◆ Supervisor of Elections
- ◆ Members of the Public Service Commission
- ◆ Commissioner of Police, Deputy Commissioner and Officers at or above the rank of Superintendent
- ◆ Special Advisers
- ◆ Members of the Advisory Council (except the Governor)
- ◆ Members of the Consultative Forum
- ◆ Members and Staff Members of the Integrity Commission
- ◆ Members of Statutory Bodies, and any person who records minutes of meetings of a commission, statutory board, public authority; who signs entity books or is involved in its business and affairs.